**Form detailing redundancy payments**

This form sets out your statutory redundancy payment and the detail of how this has been calculated.

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| **Employee details** | |
| **Name:** |  |
| **Position:** |  |
| **Date of birth:** |  |
| **Start date of employment:** |  |
| **End date of employment:** |  |
| **Age at start date:** |  |
| **Age at end date:** |  |
| **No. of complete years’ service:** |  |
|  | |
| **Statutory redundancy pay** | |
| Statutory redundancy pay is calculated by the number of years’ service worked within a specified age group, as below:   * 41+ = 1.5 weeks’ pay for each complete year of service * 22–40 = 1 week’s pay for each complete year of service * 21 or under = 0.5 week’s pay for each complete year of service | |
| **Your statutory redundancy payment** | |
| Your statutory redundancy pay entitlement has been calculated as below:  *[Insert number]* years’ service x 0.5 week’s pay: *[insert number]* weeks’ pay  *[Insert number]* years’ service x 1 week’s pay: *[insert number]* weeks’ pay  *[Insert number]* years’ service x 1.5 weeks’ pay: *[insert number]* weeks’ pay  Total: *[insert number]* weeks’ pay  Weeks’ pay: £*[insert amount subject to statutory cap]*  Total redundancy pay: £*[insert amount]* | |