**Form detailing redundancy payments**

This form sets out your statutory redundancy payment and the detail of how this has been calculated.

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| **Employee details** |
| **Name:** |  |
| **Position:** |  |
| **Date of birth:** |  |
| **Start date of employment:** |  |
| **End date of employment:** |  |
| **Age at start date:**  |  |
| **Age at end date:** |  |
| **No. of complete years’ service:** |  |
|  |
| **Statutory redundancy pay** |
| Statutory redundancy pay is calculated by the number of years’ service worked within a specified age group, as below:* 41+ = 1.5 weeks’ pay for each complete year of service
* 22–40 = 1 week’s pay for each complete year of service
* 21 or under = 0.5 week’s pay for each complete year of service
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| **Your statutory redundancy payment** |
| Your statutory redundancy pay entitlement has been calculated as below:*[Insert number]* years’ service x 0.5 week’s pay: *[insert number]* weeks’ pay*[Insert number]* years’ service x 1 week’s pay: *[insert number]* weeks’ pay*[Insert number]* years’ service x 1.5 weeks’ pay: *[insert number]* weeks’ payTotal: *[insert number]* weeks’ payWeeks’ pay: £*[insert amount subject to statutory cap]* Total redundancy pay: £*[insert amount]*  |