**Performance appraisal objective review form**

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| --- | --- | --- | --- |
| Name: | |  | |
| Job title: | |  | |
| Department: | |  | |
| Date of appraisal interview: | |  | |
| Appraisal period: | |  | |
|  | | | |
| Objective: | Additional details: | | Achieved (%): |
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|  |  | |  |
|  |  | |  |
| Overall achievement (%): |  | | |
| Performance related bonus: | Payable: ( Y / N )  Total payable: % | | |

Employee signature: Date

Manager signature: Date: