**Performance appraisal objective review form**

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| --- | --- |
| Name: |  |
| Job title: |  |
| Department: |  |
| Date of appraisal interview: |  |
| Appraisal period: |  |
|  |
| Objective: | Additional details: | Achieved (%): |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Overall achievement (%): |  |
| Performance related bonus: | Payable: ( Y / N )Total payable: % |

Employee signature: Date

Manager signature: Date: