**Job description to advertise vacancy**

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| **Job title:** |
| **Main purpose of job:**  |
| **Department:** | **Location/Branch:** |
| **Position reports to:** | **Position is responsible for:**  |
| **Length of contract:**  | **Salary:** |

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| **Main duties** |
| 1.2.3.4.5.6.7.8. |

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| **Person Specification** |
| **Factor** | **Essential?** | **Desirable?** |
| **Qualifications** |  |  |
| **Relevant experience** |  |  |
| **Aptitude, skills and abilities** |  |  |
| **Personal attributes** |  |  |
| **Disposition** |  |  |